

National Calendar of Training Events

September – December 2017

Date	Course Details	Venue and Time
------	----------------	----------------

13 Sept Level 2	<u>Family Law</u> Anne O'Carroll, Cascade Training Consultancy	Brehon Hotel, Muckcross Road, Killarney, Co. Kerry. 10.00am – 4.30pm
14 Sept Level 2	<u>State Pensions</u> Sheila Hayes, Training Officer, Malahide CIC	Bridge House Hotel, Tullamore, Co. Offaly. 10am – 4.30pm
21 Sept Level 2	<u>State Pensions</u> Sheila Hayes, Training Officer, Malahide CIC	Sligo Park Hotel, Pearse Road, Sligo 10.00am – 4.30pm
27 Sept Level 2	<u>Immigrants' Rights and Entitlements</u> Immigrant Council of Ireland (ICI)	Hilton Dublin Hotel, Kilmainham, Dublin 8. 10.00am – 4.30pm
17 Oct Level 3	<u>Advanced Means Testing</u> Ciara Murray, Training Consultant	Radisson Blu Hotel, Athlone, Co. Westmeath. 10.00am – 4.30pm
18 Oct Level 2	<u>Recent Developments in Employment Law</u> Alan Haugh, Barrister-at-Law	Hilton Dublin Hotel, Kilmainham, Dublin 8. 10.00am – 4.30pm
19 Oct Level 2	<u>Personal Taxation</u> Sheila Hayes, Training Officer, Malahide CIC	Hilton Dublin Hotel, Kilmainham, Dublin 8. 10.00am – 4.30pm
24 Oct Level 2	<u>Rent Supplement and Housing Assistance Payments</u> Community Law and Mediation Service (CLM)	Killeshin Hotel, Dublin Road, Portlaoise, Co. Laois. 10.00am – 4.30pm
25 Oct Level 2	<u>Immigrants' Rights and Entitlements</u> Immigrant Council of Ireland (ICI)	Anner Hotel, Dublin Road, Thurles, Co. Tipperary. 10.00am – 4.30pm
1 Nov Level 2	<u>Maximising Income for Persons Returning to Work</u> Sheila Hayes, Training Officer, Malahide CIC	Sligo Park Hotel, Pearse Road, Sligo 10.00am – 4.30pm
7 Nov Level 3	<u>Employment Law – Advanced</u> Alan Haugh, Barrister-at-Law	Absolute Hotel, Sir Harry's Mall, Limerick. 10.00am – 4.30pm
8 Nov Level 3	<u>Advanced Means Testing</u> Ciara Murray, Training Consultant	Sligo Park Hotel, Pearse Road, Sligo 10.00am – 4.30pm
8 Nov Level 2	<u>Maximising Income for Persons Returning to Work</u> Sheila Hayes, Training Officer, Malahide CIC	Glenview Hotel, Glen of the Downs, Delgany, Wicklow. 10.00am – 4.30pm
9 Nov Level 2	<u>Family Law</u> Anne O'Carroll, Cascade Training Consultancy	Sligo Park Hotel, Pearse Road, Sligo 10.00am – 4.30pm
16 Nov Level 2	<u>Personal Taxation</u> Sheila Hayes, Training Officer, Malahide CIC	Ambassador Hotel, Military Hill. St. Luke's, Cork. 10.00am – 4.30pm
21 Nov Level 2	<u>The Rights of the Online Consumer</u> European Consumer Council (ECC) Ireland	Hilton Dublin Hotel, Kilmainham, Dublin 8. 10.00am – 4.30pm
28 Nov Level 2	<u>Rent Supplement and Housing Assistance Payments</u> Community Law and Mediation Service (CLM)	Sligo Park Hotel, Pearse Road, Sligo 10.00am – 4.30pm
30 Nov Level 2	<u>The Rights of the Online Consumer</u> European Consumer Council (ECC) Ireland	Ambassador Hotel, Military Hill. St. Luke's, Cork. 10.00am – 4.30pm

Course Fees:

Citizens Information Service (CIS) Staff/volunteers, MABS staff and NAS staff: **No fee**

All others: Half-day course - **€50**

One-day course (including lunch) - **€100**

Note:

Do not send a cheque to the Citizens Information Board. An invoice is issued after the event.

Courses at **Level 1** are suited to personnel who have completed a comprehensive induction training programme and have some experience of giving information to the public.

Courses at **Level 2** are for Information Providers who have completed the Essential Training for Information Providers (ETIP) Programme or its predecessor the Information Providers Programme (IPP) and/or have at least one year's experience of operating independently in a CIS providing information, advice and assistance to the public.

Courses at **Level 3** are advanced courses for experienced Information Providers who have Year 1 of the Information, Advice and Advocacy Practice (IAAP) or Information, Provision and Advocacy Practice (IPAP) and for those who have a solid knowledge of the course subject matter on offer and wish to enhance and deepen that knowledge.

Enquiries to:

Josephine Glennon, Training Executive,
Citizens Information Board
George's Quay House, 43 Townsend Street, Dublin 2

Tel: 0761 07 9017
email: josephine.glennon@ciboard.ie

Ann Marie Byrne, Training Administrator,
Citizens Information Board,
C/O Co. Offaly CIS, Level 1, The Bridge Centre, Tullamore, Co. Offaly

Tel: 0761 07 6295
email: annmarie.byrne@ciboard.ie