

# Expression of Interest in the Appointment of Director to a Board

You can fill this form out digitally if you have Adobe Acrobat Reader. To install Adobe Acrobat Reader use this link in your browser:

<https://get2.adobe.com/uk/reader/>

**Please note that by signing this document you will lock all content entered in it's text fields. It is therefore important to make sure all your answers are correct before filling the signature field and submitting this application.**

## SECTION 1: PERSONAL INFORMATION

Name (Legal Name as per Birth Certificate/Passport):

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Address:

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Telephone (daytime):

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Email:

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**SECTION 2: EXPERIENCE AS A BOARD MEMBER/VOLUNTEER**

**2.1** Have you previously served as a member of a Board of Management or Board of Directors or Board of Trustees? *(Please provide details)*

**2.1.1** If yes, how many terms did you serve and what was the duration?

**2.2** Have you held any formal role on a Board or Committee, for example, Chairperson, Secretary or Treasurer?

**2.3** Have you ever served on a Sub-Committee of a Board? *(Please provide details)*

**2.4** Do you currently have or have you previously had any experience as a volunteer in your community or other communities? *(Please provide details)*

### SECTION 3: CORE ATTITUDES AND VALUES

**3.1** What are your core values and attitudes to Volunteering?

**3.2** Can you demonstrate how your core values and attitudes align to that of SLCIS?

**SECTION 4: ESSENTIAL KNOWLEDGE AND EXPERIENCE**

Candidates must demonstrate knowledge and experience in **two or more** of the following areas:

**4.1** Have you any experience in citizen centered-activities, or community-based engagement, or acting as a director on companies limited by guarantee or activism on behalf of citizens?

**4.2** Have you any experience in corporate governance and compliance and applying best practice in the governance of a community, voluntary or charitable organization, including risk identification and management?

**4.3** Have you any experience in the development and/or implementation of social policy in the community / voluntary sector?

**4.4** Have you experience in financial management, procurement and risk management?

## Expression of Interest to the Appointment of Director to a Board

**4.5** Have you experience in managing an organisation, for example developing operational plans, monitoring performance and reporting?

**4.6** Have you any experience in Human Resources at a senior level (employment law, industrial relations, pensions and organisational development, recruitment)?

**4.7** Have you experience in procurement policy and procedures, communication, marketing, media/public relations or change management?

## Expression of Interest to the Appointment of Director to a Board

- 4.8** What specific areas of expertise or professional qualifications would you bring to a CIS Regional Board, for example, financial, legal or HR? *(Please provide details)*

- 4.9** If you have any additional relevant information in support of your expression of interest that is not covered in your answers above, please outline the details below:

## SECTION 5: CONFLICT OF INTERESTS

Are you aware of any potential conflicts of interest that may arise as a result of your appointment to a CIS Regional Board?

## SECTION 6: ACCESS NEEDS

Please list any special requirements you may have due to a disability.



# Expression of Interest to the Appointment of Director to a Board

Signed:

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this link will help you create your Digital ID: <https://youtu.be/iI8J4XPRSHU>

Date:

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## **Confidentiality**

Subject to the provisions of the Data Protection Act 2018 and GDPR, all applications will be treated in strict confidence. All enquires, applications and all aspects of the proceedings are treated as strictly confidential and are not disclosed to anyone, outside those directly involved in that aspect of the process. Please see the data protection notice which accompanies this booklet.

## **Data Protection**

Please see Data Protection Privacy Notice for Board Applicants attached.

**Please sign and submit via to email [susan.ryan@citinfo.ie](mailto:susan.ryan@citinfo.ie)**

**Submission date: 12 Midnight on Friday, 23rd October 2020.**